

~~ADMINISTRATIVE INFORMATION USE ONLY~~

6 MAY 1974

MEMORANDUM FOR: Chief, Plans, Programs Branch
SUBJECT : OS Monthly Report

1. Attached are the Security Records Division (SRD) Work Measurement Statistics and the detailed SRD Statistical Report through April 1974.

2. Examination of the statistics shows small decreases in Filing and Communications activities and more substantial decreases in Case Processing and DDO/IP check activities. Most other activities show increases with substantial increases in Indices, Computer Support, Microfiche and Compartmented Information activities. The increase in Indices activities is attributed to the purging of large groups of names from the indices and is not a long term growth trend.


Chief,
Security Records Division

STATINTL

Attachment

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OS Monthly Report

FROM:

STATINTL

Chief, SRD

EXTENSION

NO.

7338

DATE

6 MAY 1974

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

Chief, PPB

6 May 74

DB

Your action by self-admission.

2.

3.

Work Measurements done 5/15

4.

STATINTL

5.

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